



Live Green, Live Clean

CUSTOMIZE ORDER FORM

Please check/circle the chores you would like for us to complete in your home on the day of service. If there are things not listed that you would like, please list on a separate sheet.

Client:

Date of submitted order:

Address:

Date of cleaning:

COBWEBBING

door frames and baseboards	Yes	No
window ledges and sills	Yes	No
under curtains	Yes	No
all sides of furniture	Yes	No

WASHING

inside glass doors	Yes	No
mirrors	Yes	No
windows	Yes	No
baseboards	Yes	No
floors	Yes	No
light switches	Yes	No
door handles	Yes	No
cupboard facings	Yes	No
inside cupboards	Yes	No
inside medicine cabinets	Yes	No

DRY DUSTING

all furniture sides	Yes	No
mirrors	Yes	No
walls	Yes	No
light fixtures	Yes	No
blinds and curtains	Yes	No
under Bed	Yes	No
ceiling fans	Yes	No

VACUUMING

all floors	Yes	No
under couch	Yes	No
all carpets	Yes	No
under beds	Yes	No
under couch cushions	Yes	No

POLISHING

all furniture	Yes	No
all appliances	Yes	No
counter tops	Yes	No
shine chrome	Yes	No

EDGING WITH VACUUM

all corners	Yes	No
all edges	Yes	No
move movable furniture	Yes	No

SCOURING

kitchen sinks	Yes	No
tubs	Yes	No
shower walls	Yes	No
toilets	Yes	No
bathroom floors	Yes	No
corners	Yes	No
base boards	Yes	No
inside refrigerator	Yes	No
inside oven	Yes	No
inside microwave	Yes	No

TIDYING

entrance closets	Yes	No
toys	Yes	No
clothing	Yes	No
newspapers, etc.	Yes	No
dishes	Yes	No
pets	Yes	No
fireplace	Yes	No
beds made	Yes	No

Please fax this form to Greenhouse Eco-Cleaning, LLC at (718) 303-7029